

**TOWN OF LANTANA  
Agenda Item Summary**

**AGENDA ITEM:**            **Consideration of Resolution No. R-02-2021 amending the FY 2020-2021 budget in accordance with Budget Resolution No. R-11-2020.**

**ISSUE:**

Throughout the budget year unforeseen instances occur that warrant budget adjustments. These instances are reflected in recommended budget amendments.

<b>REVENUES/RESERVES PROVIDED BY:</b>		<b>EXPENDITURES APPROPRIATED TO:</b>	
General Fund	\$390,751	General Fund	\$390,751
Infrastructure Surtax Fund	\$47,875	Infrastructure Surtax Fund	\$47,875
Grants Fund	\$107,860	Grants Fund	\$107,860
Utility Fund	\$1,171,303	Utility Fund	\$1,171,303

*GF=General Fund; UF=Utility Fund; IS=Infrastructure Surtax Fund; GR=Grants Fund; PD=Police Education Fund*

<b>EXPLANATION</b>	<b>REVENUE ADJUSTMENT</b>	<b>EXPENDITURE ADJUSTMENT</b>	<b>AMOUNT</b>
<b><u>Budget Increase</u></b> - Proceeds received from insurance claims for equipment and vehicular damage. Funds used to repair or replace the applicable items.	GF-Insurance	Police Repairs	\$3,655
		Operations Repairs	\$4,343
<b><u>Budget Increase</u></b> - For costs associated with building official tasks, inspections, and plan review services funded by building permit fees and their applicable restricted reserves.	GF- Use of Restricted Reserves	Dev Services Inspections Services	\$105,000
<b><u>Budget Increase</u></b> - Funds approved by the Town Council at the 11/9/2020 and 12/14/2020 meetings for the Nature Preserve walking trail and retaining wall.	GF-Reserves	Operations Nature Preserve	\$96,512
<b><u>Budget Increase</u></b> - Donated funds received to be used for Police and Library activities.	GF-Donations	Police Donations	\$3,600
		Library Capital	\$100
<b><u>Budget Increase</u></b> - For two projects previously approved where costs exceeded original estimates and funding is derived from surtax proceeds – (1) paving intersection from existing project and (2) Bicentennial Bathrooms renovation change order approved by the Town Council at the 3/8/2021 meeting.	IS-Reserves	Operations Paving	\$15,000
		Operations Capital	\$32,875

<b><u>Budget Increase</u></b> - Funds received from water and wastewater impact fees late last fiscal year designated for impact-related capital projects.	UF-Reserves	Operations Impact-Related Capital	\$856,684
<b><u>Budget Increase</u></b> - Grant awarded to the Development Services Department from the Florida Department of Economic Opportunity approved by the Town Council at the 10/26/2020 meeting, and a grant awarded to the Library from the Library Services and Technology Act approved by the Town Council at the 1/25/2021 meeting.	GR-Grant revenue	Dev Serv. Contractual	\$35,000
		Library Capital	\$72,860
<b><u>Budget Increase</u></b> - Costs associated with drainage events in the Sea Pines area. This includes pumping of storm water and the Consultant Service Authorization approved by the Town Council at the 3/8/2021 meeting for engineering services to construct a storm water pump station.	UF-Reserves	Operations R&M	\$216,000
		Operations Capital	\$98,619
<b><u>Budget Increase</u></b> - For costs associated with a damaged police vehicle where the proceeds were received last fiscal year and are needed in the current fiscal year. Additionally, funds were approved by the Town Council at the 10/26/2020 meeting for the funding of police body cams and a new position relating to the monitoring of the video data.	GF-Reserves	Police Vehicle	\$14,013
		Police Body Cams	\$95,528
		Police personnel	\$68,000
<b><u>Budget Neutral</u></b> - For the purchase of two, six-inch pumps for emergency storm water pumping approved by the Town Council at the 1/11/2021 meeting.		Operations Capital	\$105,340
		UF Contingency	(\$105,340)


This Resolution **increases** the overall budget by **\$1,717,789** in order to reflect revenues and expenditures necessary to balance the Town's budget prior to the end of the fiscal year.

ATTACHMENT:

1. Resolution No. R-02-2021 with Exhibit A.

SAMPLE MOTION:

I move to (approve) (deny approval of) Resolution No. R-02-2021 providing for amendments to the fiscal year 2020-2021 budget.

Department Director Approval:	Meeting Date: 04/12/2021	Town Council Action:
		

## **RESOLUTION NO. R-02-2021**

### **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING ITS FISCAL YEAR 2020 - 2021 BUDGET IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION R-11-2020; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

WHEREAS, the necessity for amending the fiscal year 2020 - 2021 Budget has come to the attention of the Town Council of the Town of Lantana, Florida; and

WHEREAS, pursuant to the Budget Resolution passed by the Town Council in accordance with State law, any and all budget amendments shall be formally approved by the Town Council in the form of a budget resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, THAT:

Section 1: The Town Council of the Town of Lantana hereby amends its fiscal year 2020 - 2021 Budget as provided in the schedule attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of Budget Resolution R-11-2020.

Section 2: The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2020 - 2021 Budget to the Budget documents and this Resolution shall be made a part of said Budget.

Section 3: In accordance with Florida Statute 166.241(6), the Finance Director is hereby directed to place a copy of this Resolution amending the 2020 - 2021 Budget on the Town's website within five (5) days.

Section 4: This Resolution shall take effect immediately upon adoption by the Town Council.

PASSED AND ADOPTED THIS 12<sup>th</sup> day of April, 2021.

TOWN OF LANTANA


✓  
Aye

        
Nay

  
Mayor Robert Hagerly


✓  
Aye

        
Nay

  
Vice Mayor Malcolm Balfour

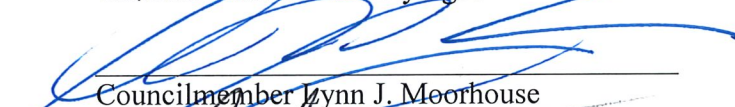
✓  
Aye

        
Nay

  
Councilmember Karen Lythgoe

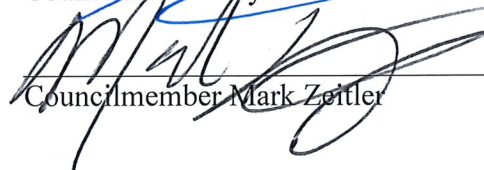
✓  
Aye

        
Nay

  
Councilmember Lynn J. Moorhouse

✓  
Aye

        
Nay

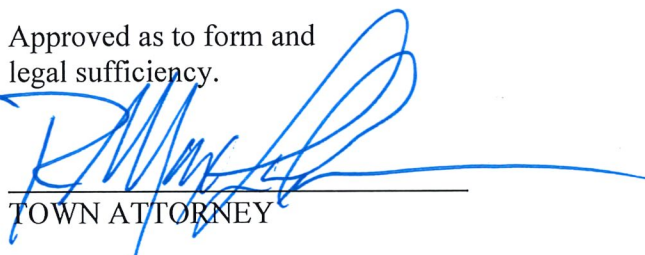
  
Councilmember Mark Zeitler

ATTEST:

(SEAL)

  
TOWN CLERK

Approved as to form and  
legal sufficiency.

  
TOWN ATTORNEY



## EXHIBIT A

### FISCAL YEAR 2021 BUDGET RESOLUTION

#### REVENUES PROVIDED FROM:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<b><u>Fund 001-General Fund</u></b>			
	Donations	001-0000-366-10-90	3,700
	Insurance proceeds	001-0000-369-10-20	7,998
	Use of reserves	001-0000-389-90-10	379,053
	<b>Total General Fund Revenues</b>		<b>390,751</b>
<b><u>Fund 103-Infrastructure Surtax Fund</u></b>			
	Use of reserves	103-0000-389-90-10	47,875
	<b>Total Infrastructure Surtax Fund Revenues</b>		<b>47,875</b>
<b><u>Fund 121-Grants Fund</u></b>			
	Grant-Library Services & Tech. Act	121-0000-331-70-10	72,860
	Grant-FL Department of Economic Oppor.	121-0000-334-50-20	35,000
	<b>Total Grants Fund Revenues</b>		<b>107,860</b>
<b><u>Fund 401-Utility Fund</u></b>			
	Use of reserves	401-0000-389-90-20	1,171,303
	<b>Total Utility Fund Revenues</b>		<b>1,171,303</b>

#### EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<b><u>Fund 001-General Fund</u></b>			
Development Services	Inspection services	001-3010-524-31-70	105,000
Police	Salaries	001-2001-521-12-10	68,000
	Vehicle repairs	001-2021-521-46-10	3,655
	Capital outlay-equipment	001-2021-521-64-10	95,528
	Capital outlay-vehicles	001-2021-521-64-15	14,013
	Capital outlay-donations	001-2021-521-68-90	3,600
Operations	Nature Preserve maintenance	001-3939-572-52-40	96,512
	Vehicle repairs	001-3946-539-46-10	3,468
	Building/structure repairs	001-3946-539-46-60	875
Library	Other operating supplies	001-7101-571-52-90	100
	<b>Total General Fund Expenditures</b>		<b>390,751</b>

**EXPENDITURES APPROPRIATED TO:**

<b>Increase: Fund/Department</b>	<b>Account Description</b>	<b>Budget/Account Number</b>	<b>Amount</b>
<b><u>Fund 103-Infrastructure Surtax Fund</u></b>			
Operations	Paving projects	103-3937-572-46-30	15,000
	Capital outlay-improvements	103-3937-572-63-10	32,875
<b>Total Infrastructure Surtax Fund Expenditures</b>			<b><u>47,875</u></b>
<b><u>Fund 121-Grants Fund</u></b>			
Development Services	Professional services	121-3001-524-31-90	35,000
Library	Capital outlay-LSTA equipment	121-7101-571-63-10	72,860
<b>Total Grants Fund Expenditures</b>			<b><u>107,860</u></b>
<b><u>Fund 401-Utility Fund</u></b>			
Operations	Capital outlay-impact fee related (water)	401-3962-533-64-30	368,684
	Repairs and maintenance	401-3963-535-46-70	216,000
	Capital outlay-impact fee related (wastewater)	401-3963-535-64-30	488,000
	Capital outlay-equipment	401-3963-535-64-15	98,619
	Capital outlay-heavy equipment	401-3963-535-64-35	105,340
Non-Departmental	Contingency	401-9901-519-99-10	(105,340)
<b>Total Utility Fund Expenditures</b>			<b><u>1,171,303</u></b>